



**General Meeting Minutes**

**12 February 2020**

**7:00pm, School Library**

**Item 1: Attendance & Apologies** (see contacts list) Apologies from Renee Sherlock, Megan Piterelli, Susan Campbell, Ellise Andreacchio, Betty Thomas, Stephanie Brewer

**Item 2: Minutes of previous Meeting**

Approved Carol Gagic / Seconded Rebecka Blacker

**Item 3: Reports**

- a) Principal – Marion Walsh-Gay (refer Appendix 1)
- b) President – Kathryn Thomsen (refer Appendix 2)
- c) Treasurer – Mai Zhou (refer Appendix 3)

**Item 4: Overview of Committees**

- Class parent representatives
- P&C Executive
- Uniform shop
- Parent readers / BEAR reading program
- Book covering
- Technology committee
- Bakers club
- BBQ club
- Gardening and environmental (working bee 31<sup>st</sup> March tentative date)
- Scholastic book club organiser
- Business community on P&C facebook page

**Item 5: Calendar of Events (will be finalised in the next week)**

- Regular Events
  - Grandparents morning tea (incl Easter raffle) - Monday 6<sup>th</sup> April
  - Book Fair in week commencing Monday 6<sup>th</sup> April
  - Mothers Day breakfast – Friday 8<sup>th</sup> May



- Musicale (winter and summer) – Thursday 2<sup>nd</sup> July and Thursday 3<sup>rd</sup> December respectively
- Fathers Day breakfast – Friday 4<sup>th</sup> September
- Spring silver coin challenge – week commencing Monday 7<sup>th</sup> September (2 weeks)
- Election day BBQ - Saturday 12<sup>th</sup> September
- 2 school years to be allocated to run each event
- Major Events for this year
  - Twilight cinema – Aladdin on Friday March 20<sup>th</sup>
  - Yr 6 Indoor movie night
  - 1 other major fundraiser – colour run (term 2) / parents social night (term 2/3) / Halloween disco (term 4)

#### **Item 6: General Business**

Some parents have donated school supplies to office. Chantelle raised the idea of looking into a community cupboard to house donations (used in other schools), it would be based on an honesty system. Donated items would be put directly by the donor into the cupboard and taken out by those in need of support.

**Meeting Closed:** 8.02pm

**Next Meeting:** AGM and General meeting - Wednesday 11 March 2020, 7.00pm – 8.00 pm in the school library



## Appendix 1: Principals Report

The 2020 school year has got off to a fantastic start. This year we have 23 classes and 572 students enrolled. Our teachers have been very busy through the holidays and the past weeks getting ready for their classes and I know our learners are very keen to get started on their learning journey this year.

Despite rainy start to school life, our kindergarten students have settled in extremely well to school routines. It was so nice to meet many of the new Kindergarten families at the Tea and Tissues morning tea.

We have four new staff members this year:

**Andrea Kallmeyer** is teaching KA – She has worked as a casual teacher at our school and is very dedicated and hard working professional teacher.

**Alex Bishenden** is teaching 4A – She is a new targeted grad who has a degree in psychology and masters in teaching.

**Alon Horry** is teaching 5/6H. He has worked as a casual teacher at our school. He has strong interest mathematics and has an excellent rapport with our senior students.

**Lia Adams** works as a School Administration Officer on Fridays.

Welcome Back to **Ms Steph Brewer** who has returned from maternity leave.

### Meet the Teacher – Wednesday 19 February

Meet the teacher evening is a very important aspect of school life. It is a great introduction to the year whilst establishing a clear understanding of the expectations within the classroom, for stage/grade opportunities and the general organisation for the school.

- Kindergarten are meeting in classrooms from **5.00pm**
- Year 1 & Year 2 are meeting in classrooms at **5.30pm**
- Years 3 & Year 4 are meeting in classrooms at **6.00pm**
- Years 5 & 6 are meeting in the Library at **6.30pm**

There are also webisodes on the school website providing additional details for students who are transitioning to stage 2 or stage 3 and their parents. The webisodes cover topics including NAPLAN, band, sport, open learning, technology, school camps and senior school.

<https://www.southcoogeepublicschool.com/transition-webisodes/>

**We look forward to seeing you there!**

### Instructional Leaders–

Maria Stathis and Elena Wood – This year Maria Stathis and Elena Wood have taken on the role of Instructional Leaders. They are working with grade teams of teachers to help us meet our strategic directions priorities. This term they are focusing on numeracy. They are working with each grade to get them to use assessment tools to help them group their students, then to plan activities which will help them move to their next learning step. Together they will examine student work samples, plan activities, discuss challenges and observe each other lessons to target improvement. We are hoping this collaborative approach will help to target our teaching more effectively to the needs of our learners.

Elena is also mentoring our Beginning teachers.



### **Defence School Mentor Position – Now Advertising**

We have Sheridan Horne filling the role of Defence School Mentor until a replacement is hired. We are currently advertising for a new Defence School Mentor. A Defence School Mentor (DSM) provides assistance and support to the children of Australian Defence Force members as they move from school to school and during times of parental absence. This is a contract position until end of the school year 2020.

***Applications close on Friday 6 March 2020.***

### ***Year 5 & 6 Environmental Leadership Council***

Mr Tesoriero has sent out an expression of interest for students in Year 5 & 6 who would like to be part of our Environmental Student Council. This team will be responsible for driving sustainability initiatives at the school and will help to lead our Eco Warrior teams.

### **School Maintenance**

We have number of building works taking place around the school. These are:

- Painting along windows, corridors, ceilings and walkways near the Year 3 and 4 classrooms and the Year 5&6 spaces.
- New gutters are being installed outside the Year 5 & 6 building block and the Learning Centre.
- Our paddock has been returfed paddock and a synthetic field has been installed in the top of the paddock including resurfacing the cricket net area. The students currently have access to the AstroTurf soccer field and will have full access to the paddock from week 4 onwards.
- We are currently getting quotes to put a shelter near the Kiss and Go area.

### **Solar My School**

Last year we installed solar panels on the roof of our library and year 2 classrooms. To engage our students in the power of solar we have organised a learning event for Stage 3 students and partnered with Solar my school to take part in the Solar Buddy Program, This program gets students to:

- Learn about energy poverty, renewable energy and global citizenship
- Make a solar light and write a personal letter to your buddy
- Illuminate futures of children living in energy poverty

The Stage 3 students will put together a film and share this with our community at an Assembly later in the term.

**Attendance** – Holidays need to be taken in holiday time. Last year our school dipped below 95 percent attendance and the majority of the issue were due to holidays taken by families during school time.

### **Bushfire Advice**

This school holidays Australia experienced Bushfires on an unprecedented scale which caused widespread destruction and have deeply affected us all. Our thoughts are with those who have been impacted. The Department of Education NSW has developed [information to support school staff and assist families and communities](#) who have been impacted by recent events. The information provided will assist families and teachers in supporting children who have been affected by these events.



## Appendix 2: President report

- Welcome to everyone and introduce the P& C Executive team
- P&C meetings are held in wk 3 and wk 7 of each term with the next meeting including the AGM.
- Thanks to Helen and the rest of the school community for Tears & Tissues.
- Class lists have been sent out to the parent body. Due in the next 2 weeks.
- P&C Executive EOI are now open for all positions in advance of the AGM. In particular we require a VP, Secretary & Auditor. Marion will send out the link to position descriptions / EOI form. Need gold coin donation to be a financial member in order to vote at the AGM.
- Twilight Cinema – Leanne. Community event - Aladdin March 20th.
- PA upgrade of hall COLA. Getting quote for speakers in COLA area, speakers facing paddock, audio equipment in the hall



## Appendix 3: Treasurers report

- The P&C currently has \$69,841 in the bank account.
- Main income for this year so far is from uniform shop sales of \$8,850.
- Main expense uniform shop purchases \$6,853 and paying deposit for outdoor cinema screen \$962
- The final surplus for the year ended 31 December 2019 will be reported at the AGM in Week 7.

### 1) Preliminary Results from 2019:

<b>Uniform Shop Sales</b>	\$47,664
Uniform Shop Purchases	(\$49,350)

### 2) Fundraising Events

Outdoor Cinema	\$9,212
Grandparent's Day	\$2,637
Mother's Day	\$785
Father's Day	\$1,084
Silver Coin Challenge	\$2,377
Election Day BBQ	\$1,399
Musical x2	\$4,753
Xmas Markets	\$650
Fiesta	\$33,192
<b>TOTAL</b>	<b>\$56,089</b>

### 3) Fundraising for Year 6 Graduation

Total Raised	\$6,876
Total Spent	(\$6,552)

### 4) Charity Fundraiser – Crazy Hair and Crazy Socks Day

McGrath Foundation	\$560
Cancer Council	\$836

### 5) Grants Received

Solar Grant	\$16,000
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### 6) P & C donations to the school

Band & Music Programs	\$3,216
Year 6 Gardens	\$522
AFL/Sports Jerseys	\$1,672
Literacy, Numeracy and STEM resources	\$20,000
<b>TOTAL</b>	<b>\$25,410</b>