



## **General Meeting Agenda**

**5<sup>th</sup> August 2020**

**7:00pm, via Zoom video call**

### **Item 1. Attendance & Apologies**

**In attendance:** Trisha Fisher Principal, Jenny Connell (3S and 1B), Kate Anderson 1M, Jo Coetzee, Chantal Cake, Sarah Sorrenson 2T, Jodie & Troy Steele, 1M and 4A, Ellise Blondin-Andreacchio, Helen Randall 3J, Ari Pappas (Thomas KD), Mai Zhou 2T, Svetlana Tkachenko 3B, Janice Eliovson 1M and 2N (Jochelson), Rebecka Blacker 1B 3J, Betty Thomas, Brad Mitchell (Aria 1B), Ellise 1A and 2N, Debbie Szorenyi 1M & 5/6A, Xanthe Kleinig 1A, Stephanie Brewer.

### **Item 2: Minutes of previous Meeting**

**Moved:** Sarah Sorrenson **Seconded:** Jenny Connell

### **Item 3: Reports**

- a) **Principal** – Trish Fisher APPENDIX 1 Scripture starts tomorrow with ethics. OOSH, If providers not responding please let Trish know. COLA project to commence in next few weeks. Council has changed signage. Education Week. Ways to bring the classroom to parents.
- b) **President** – Jodie Steele APPENDIX 2
- c) **Treasurer** – Mai Zhou APPENDIX 3

### **Item 4: General Business**

#### **d) Events/Fundraising**

The P&C Exec are looking for ways to engage the school community and make sure people still feel connected to each other and the school. It's unlikely that events will occur in term 3 and term 4. We are looking at ways we can do this online. Online fundraising – eco based fundraiser (keep Australia Beautiful Week in August). Look at running 1 or 2 fundraising activities - beeswax wraps (3 lunch wraps for \$24, \$11 back to P&C).

Tree fundraiser – kids have online profiles, sponsored, for every \$15 raised a tree is planted. E.g raise \$5k, 333 trees planted. High percentage and an eco theme.

Cookie dough fundraiser, look at doing as an end of term activity for school holidays, profit is \$3.50 per tub and it's a fun idea for holidays. No stock issues with these activities.



Term 4 – look to engage parent community through something like an online silent auction via zoom.

Crazy camels artwork printed on items – ask each class to prepare artwork or you can do individual child's art, all for school profit. Tough times, want to engage parent community and raise money. Beeswax wraps quick and easy idea. Trish said all ideas worked for the school. Suggestion – beeswax wraps to have picture of child's art on it, however custom artwork may be expensive to produce.

ACTION: Jodie asked for parents' feedback on ideas via email or chat, email P&C with any thoughts.

ACTION: Sarah offered to look in to Crazy Camels product.

**e) Uniform Shop Update - Ellise Blondin-Andreacchio**

*Second Hand Sale*

Look at doing on the weekend at Gollan Park, need to lock in a date and work out when we do it. Look at a Sunday, Sunday 10am – 12noon. Could look at Friday afternoon and a Sunday, put uniforms in container. Lost property – the School Office team have been proactive, putting labelled clothes back in to Lost Property or classrooms quickly.

*Uniform Policy*

All school uniform combinations can now be worn by both girls and boys. As long as the combinations are as per the policy all kids can wear any style of uniform e.g. summer uniform blue shirt and grey shorts. No changes to combos.

The uniform shop is now stocking girls uniforms, ordering soon, new online system, review of stock. Working on kindy packs for orientation. Looking at online ordering, ordering continuing on Munch Monitor for now. Consolidating some suppliers to get some competitive prices.

**f) Wish List Update**

*Current Projects*

1. Kiss and Go shelter walkway, applied for Grant for this and P&C funds allocated.
2. AV in COLA – have received second quote and can make a decision to install.

*Grants*

A couple more we are applying for we can put towards other wish list items. The P&C Exec are watching out for grant applications.



**g) School Sponsors & Supporters**

We would like to highlight those who support the school and P&C. At this time we would particularly like to acknowledge the support from Athlete's Foot at Eastgardens. They have supported the school for number of years with vouchers for their shop, they are part of a rewards program and provides school with vouchers. Wonderful program has helped a lot of kids over the years. Look at Supporters Page on P&C webpage. Highlight companies who do these things and support our community.

**h) Online Readers – Xanthe Kleinig**

Online readers – an idea that came up from chatting to other parents. School access readers that are online. From a parent's point of view it is considered an option with merit as some kids come home and have forgotten their reader. A nice tool to access online especially with COVID, readers need downtime to be cleaned and quarantined. There is a company that has free trial. They are \$12.50 per child, ongoing.

Trish has done some research in to it, the school has a lot of online platforms, can be costly. The school does have an e-library for years 3-6. Suggested that there be more for discussion at a later date and Trish will also discuss with the school Exec. There is also a question about whether this is more screen time. It was noted that the school also has the Reading Eggs Program and the school has covered the cost for K-2.

It was also noted that \$12.50 could also purchase a lot of physical home readers too. A lot of online programs don't have enough books at the different levels. The P&C have made a significant contribution to purchasing readers over the last few years. School can look to check to see if classes need more home readers and can let parents know that the Reading Eggs program is continuing.

**i) SCCS (SCLC/OOSH) Update – Clare Hung**

Still doing same sign-in and sign-out procedures. Parents are spending a bit of time on balcony, need to social distance. Communicating through StoryPark. Some funding changed at end of holidays for CCS, if kids don't attend won't get the full amount of funding. Need to let staff know if kids aren't attending OOSH. Staff have been doing learning whilst kids have not been attending. Contact parents on committee Claire or Anna or Jack with any comments on OOSH. Email to [southcoogeelearningcentre@gmail.com](mailto:southcoogeelearningcentre@gmail.com) or [Claire@babythings.com.au](mailto:Claire@babythings.com.au) . OOSH are also



seeking feedback on food and activities. Planning to go forward with plans for school holidays as per last school holidays and adjust plans as we get closer.

*Comment:* would be great to do an activity on getting to know the staff as it's hard to know who everyone is and sometime hard to know who to ask a question if parents don't know them or their name. Learning centre have photos and names of staff so parents know who they are.

Trish commented that Jack has been doing a great job and upskilling, very good liaison.

**Close meeting:** 8.13 pm

**Next Meeting:** Wednesday 2 September, 7.00pm



## **APPENDIX A – Principal's report**

- Item 2:** P & C Report 05/08/2020
- Item 3:** Another great start to the term with strong teaching and learning practices inside our classrooms. The school is running at full steam ahead! Our dedicated staff are just amazing at keeping everything smooth and organised.
- Item 4:** Organisationally I have started the process of speaking with all staff and preparing for 2021. Currently I am panelling the School Administration Mangers role, our P & C representative is Brad Mitchell – Thank you Brad. We have the Deputy Principal position advert coming soon. We will also have two or three permanent teacher positions later in the year to panel. We are analysing school programs and initiatives with vigour and are drafting a parent survey as we speak for your voice. When it arrives into your email please answer and encourage all parents to do the same.
- Item 5:** Also, a reminder to spread the word about Kindergarten enrolment for next year please get in touch asap. Following this the 'Indication for 2021 enrolment' has been sent to all families via Caremonkey so that we can gather class numbers for next year. An important part of the staffing process.
- Item 6:** We have been advised that the tender process for the South Coogee PS Learning Centre will begin in October 2020 for a new licence Feb 2021. A DoE Assets representative will oversee this process. I will form a panel with a number of parent representatives from the community, a school representative and myself.
- Item 7:** On a positive note the OOSH centre will be eligible to sign a 5 year/3year extension (8 year) licence. Our centre is a Category A (Parent or P & C run) and looked highly upon by the DoE. There is a clause in the licence if the community or school are not supportive of the service where an opt out of the licence is available. But rest assured, I am very happy with the service and don't see that this would be enacted. If anything of this sort happened there would be significant community engagement before any decisions were made.
- Item 8:** Community users, scripture and ethics are all onboard. (SRE/ethics starts tomorrow). There are strict guidelines and school processes, together with Health and Department of Education documentation that needs to be signed and procedures followed. We are keeping our school procedures unchanged so that clear communication with community users can be made directly with parents. Additionally, to their permissions and access, they have the responsibility to give access to their enrolled students. Please make sure you are aware of these times because they can not be relied upon to interrupt lessons to collect or deliver children. As a reminder NO siblings or parents are permitted on school grounds.
- Item 9:** We are one step down in the COLA completion. The furnace is now removed and we are waiting for the roof sheeting to be cut.
- Item 10:** Please be aware the Council has changed the signage in Macleay Street to support the Kiss & Go flow. I will still be encouraging families to follow road sign as people are still dropping and picking up children on both sides of the crossing. It truly is not far for children to walk from the permitted areas. Please do not do this it is extremely dangerous for all of our children.
- Item 11:** It is Education Week and all of our learners are involved in fun and educational activities. I believe the special edition of the Newsletter is being put together for you to see what wonderful things they have been doing. Yours Trish Fisher, Principal



## **APPENDIX B – President's report**

### **Presidents Report**

#### **Item 12:**

A big thanks and shout out to all the teachers, support staff and volunteers that have been keeping the school and other activities going. Everything is getting more and more streamlined, which is amazing to see and a testament to everyone's willingness to march on.

#### **Item 13:**

Events:

Term 3 events where there will be a get together situation with parents involved, are again off the docket this term.

#### **Item 14:**

This includes from the P&C perspective:

Father's Day Breakfast – 4<sup>th</sup> September

Election Day BBQ – 12<sup>th</sup> September (RCC elections are postponed until next 2021 anyway)

#### **Item 15:**

We will run the Silver Coin Challenge this month – using a Covid-safe method, including gloves etc. A date is still to be confirmed for this.

#### **Item 16:**

Very excitedly, we recently found out we won a grant we applied for last year for the outdoor kitchen for approx. \$28,000. We are working with the school to re-look at the design and execute this term!

#### **Item 17:**

And one last thing to mention – is the school now has defibrillator in the school office, which hopefully no-one will ever have to use! If you have any questions about this please contact the school office.



## **APPENDIX C – Treasurer's report**

### **Item 19: Treasurer's Report 5 August 2020 (Term 3 Week 3)**

#### **Item 20:**

- As of 5<sup>th</sup> August, The P & C has \$59,960 in the bank account.
- Main income for the last period was from uniform shop sales \$4,836 through Munch Monitor
- Main expenses paid were for uniform shop purchases \$3,445 (including purchase of remaining girls uniform from Berelle's before the shop closed)
- Year to date, the uniform shop has made sales of \$23,886 and purchases of \$21,975
- Contribution made to the school of \$8,400 as discussed at the AGM  
Teacher Resources \$5,400  
Band/Music Program \$3,000 (surplus from summer musicale 2019)
- Year 6 Fundraising – Mufti day raised \$676.55.  
There was \$325 remaining from funds raised for last year's Year 6 graduation. P & C currently holding \$1,001.55 for Year 6 Class of 2020.
- Change of banking signatories at CBA now completed.